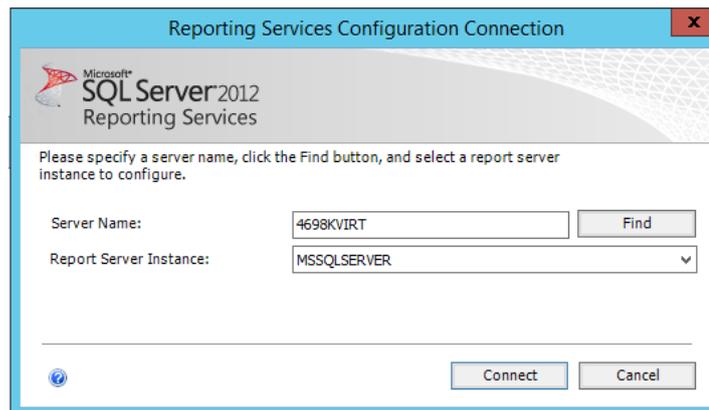


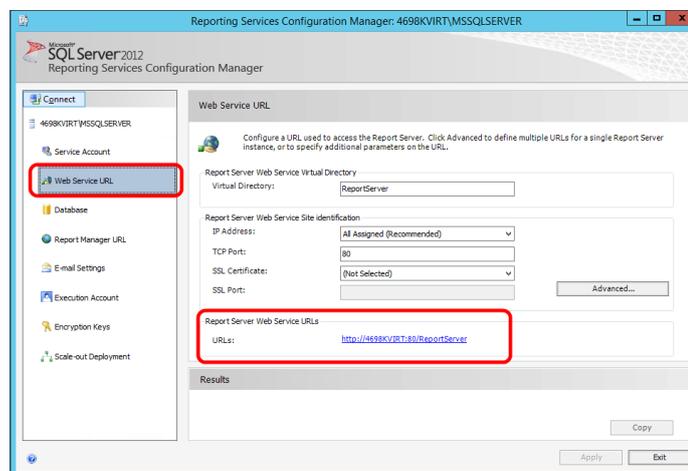
## How to verify that Microsoft Reporting Services is Installed and configured

The following document outlines the steps for confirming that Reporting Services has been installed and configured successfully on your server. It does not cover installation, troubleshooting, or the configuration process.

1. Open **Reporting Services Configuration Manager** (usually listed under Programs | Microsoft SQL Server | Configuration Tools).
2. Confirm that you can connect to the SQL Server Instance.



3. Ensure that the URLs for the “Web Service URL” and the “Report Manager URL” are hyperlinked and accessible when clicked:



4. To test access to the reporting services interface, open a web browser and enter the Report Manager URL (e.g. <http://servername/Reports>) or click the URL from the Report Manager URL screen. You should see a screen similar to the following if working:

