

## How to verify that Microsoft Reporting Services is Installed and configured

The following document outlines the steps for confirming that Reporting Services has been installed and configured successfully on your server. It does not cover installation, troubleshooting, or the configuration process.

- 1. Open **Reporting Services Configuration Manager** (usually listed under Programs | Microsoft SQL Server | Configuration Tools).
- 2. Confirm that you can connect to the SQL Server Instance.

Reporting Services Configuration Connection				
SQL Server 2012 Reporting Services		()XOXOXOX		
Please specify a server name, click the Find button, and select a report server instance to configure.				
Server Name:	4698KVIRT Find			
Report Server Instance:	MSSQLSERVER V			
0	Connect Cancel			

3. Ensure that the URLs for the "Web Service URL" and the "Report Manager URL" are hyperlinked and accessible when clicked:

D)	Reporting Services Config	uration Manager: 4698KVIRT\MSSQLSERVER	_ <b>D</b> X
SQL Server 2012 Reporting Services Conf	iguration Manager		
	Web Service URL		
Service Account	Configure a URL us instance, or to spec	ed to access the Report Server. Click Advanced to define multiple URLs f ify additional parameters on the URL.	or a single Report Server
Ji∰ Web Service URL	-Report Server Web Service Virt Virtual Directory:	ReportServer	
🔰 Database	Report Server Web Service Site	identification	
Report Manager URL	IP Address: TCP Port:	All Assigned (Recommended)	
🚖 E-mail Settings	SSL Certificate:	(Not Selected)	
Execution Account	SSL Port:		Advanced
🌂 Encryption Keys	-Report Server Web Service URI URLs:	s http://4598KVIRT:80/ReportServer	
📇 Scale-out Deployment			
	Results		
			Сору
0			Apply Exit

4. To test access to the reporting services interface, open a web browser and enter the Report Manager URL (e.g. http://servername/Reports) or click the URL from the Report Manager URL screen. You should see a screen similar to the following if working:

< ) 🕼 http://4698kvitt/Reports/Pages/Fo 🔎 🗸 😋 Home - Report Manager 🛛 🗙	<b>□_ ×</b> ∩ ★ ‡
	Home   Site Settings   Help
SQL Server Reporting Services Home	Search
🖆 New Folder 🕕 💆 New Data Source 👘 🎬 Report Builder 👘 🕍 Folder Settings 👘 🥀 Upload File	🛄 Details View

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