Additional Oliver v5 Setup

Setting up Shortcuts to the Search Interface and Orbit

Direct links to the Search Interface or Orbit can be created as a desktop shortcut, an internet browser's favourite or home page, or as a link from another website/Intranet. The following are the correct formats to use for shortcuts to Oliver and Orbit:

Direct Link to Oliver Search Interface

http://ServerName:PortNumber/oliver/libraryHome.do?corporation=default_corp

Direct Link to Orbit

http://<mark>ServerName</mark>:PortNumber/oliver/junior.do?corporation=default_corp

Items highlighted above should be replaced by your own system settings:

- ServerName is the name of the Oliver server
- PortNumber is the port that Oliver is running on
- **default_corp** will be the school code specified in the Oliver (set to default_corp as default)

Installing the Barcode Font

Some reports in Oliver have the ability to print scannable barcodes. To produce this, the barcode font needs to be installed on any workstation labels are to be printed from. This can be done as follows:

- 1. Download the free barcode font from the following site: <u>http://www.free-barcode-font.com</u>
- 2. Install the font to your local workstation by uncompressing the file and copying the FREE3OF9.TTF and FRE3OF9X.TTF to Start / Settings / Control Panel / Fonts.

Add Oliver as a Trusted Site

Some reports will appear in Oliver as pop-ups. By setting Oliver as a *trusted site* you authorise all file downloads from Oliver, that should allow reports to display correctly the first time you produce a report. This can be done in the following way:

- 1. Open Internet Explorer and then open into Oliver
- 2. Select Tools | Internet Options from the Internet Explorer menu.
- 3. Click on the Security tab then click on the Green Tick for 'Trusted sites'
- 4. Click on the 'Sites' button and un-tick the checkbox for 'Require server verification (https:) for all sites in this zone'
- 5. Click the Add button, then the Close button
- 6. Click the OK button

HTTP Filtering

Softlink

If your network has a third-party web filtering software product installed that performs HTTP filtering, it is vital that an exclusion should be set up for the Softlink Oliver website.

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