Oliver/Liberty V5 Merge Pre-Conversion Questions

To provide the best possible result for your conversion, we require some additional information before we start. This document needs to be filled in and sent back to us together with the data & screen captures.

Generic Questions

Merging resources

- 1. Do you wish to merge catalogue records for resources that appear to be duplicates?
- 2. What field(s) would you like to merge on, if you wish to merge? We currently have the following resource merging options:
 - a. ISBN/ISSN only
 - b. Title, Edition, GMD, Author and Publisher
 - c. Title and Author

Branch names

- 1. What are the branch or system names of the systems to be merged?
- 2. Which system is the primary system whose records will be preferred in case of duplication? Note: Secondary datasets have Resources, copies, borrowers, loans and loan history migrated. Other modules, such as acquisitions and serial module data, are not converted for secondary datasets.

Additional Merge Info

Duplicate borrower barcodes

Duplicate borrower barcodes are not permitted in Oliver/Liberty. Duplicates will be ignored, i.e. the 2^{nd} borrower will not be converted but loan records relating to deleted borrower will be attached to the 1^{st} borrower.

Duplicate resource barcodes

Duplicate copy/item barcodes are not permitted in Oliver/Liberty. Any copies after the first sharing the same barcode will be ignored, with loan records relating to the ignored copy attached to the already converted copy.

Resource Loan Category / Borrower Loan Category

Any RLCs or BLCs that are named <u>exactly</u> the same, by description, will merge. Please make sure any RLCs/BLCs you wish to not/merge are named appropriately. Any merging RLCs/BLCs will contain the lending rules of the first system the RLC/BLC is discovered in during the conversion.

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