

MUSAC Library Manager Standard Conversion Datasheet

Summary

The MUSAC Library Manager conversion is a well-established standard conversion that our dedicated conversion team has performed many times with great results. Here is an outline of the process...

- You supply us with your data and screenshots via our secure FTP service
- After consultation with you, Softlink will produce an analysis report including agreed mappings for the conversion.
- A trial conversion is run for you to check
- Any changes that might be required are to be discussed with Softlink
- You send your live data via our secure FTP service
- The live conversion is run

While it is possible for us to send out a conversion program tailored to your system, we recommend that we perform the trial and live conversion at Softlink, as there are often database security issues to resolve.

What is a Standard Conversion?

A standard data conversion includes conversion of data 'as is'. This means one to one field and record mapping is assumed, no data cleansing will be performed, and changes outside the scope of the agreed analysis will not be possible.

What is data cleansing?

Data cleansing is any activity not specifically defined in the scope of the conversion that changes, merges, deletes or filters data, or converts different records from the same place in different ways. Data cleansing outside the scope of a standard conversion is available via the Premium Conversion Service.

What we Convert

The following items are included in the standard conversion. All the listed modules are converted. Other modules can be converted upon request, although this may incur an additional charge depending on complexity.

Resources & Copies

In general, fields that appear in the **"Edit Item"** screen in MUSAC Library Manager will be converted into appropriate Resource and/or Copy fields in your Softlink product, though some exceptions may apply.

Borrowers

In general, fields that appear in the **"Edit Borrower"** screen in MUSAC Library Manager will be converted into appropriate Borrower fields in your Softlink product, though some exceptions may apply.

Current Loans & Loan History

In general, Current Loans will be converted where both the Borrower and Item records are valid. Most Loan History records should be converted, however historical loans of the same Item to the same Borrower on the same day may be merged.

Field Mappings

Field mappings are standard and are hardcoded into the conversion program to migrate data into the most appropriate field in your new system. These mappings have been developed from our lengthy experience with this type of conversion. Changes to these mappings are not part of the standard conversion, but can be arranged as part of the Premium Conversion Service.

Data required

MUSAC Library Manager Microsoft Access database (Library.mdb file).

This database is often protected by a standard password "mlm4". If a non-standard password is required to open the database, this will need to be provided also.

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