1

Getting Installed

1
Questionnaires
Provide information about your library via online questionnaires

2
Data upload
Send Softlink a copy of your data

3
Installation
Softlink installs your new Oliver v5 system

2

Trial Phase

1
Data Analysis
Some conversions require an analysis phase

2
Trial Conversion
Softlink performs your trial conversion and attaches this to your new Oliver v5 system

3
Play and Test
Review your converted data and provide feedback to Softlink

Note: The trial phase typically lasts around 2-6 weeks
(Trial is optional in rare cases)

3

Going Live

1
Stop!
Stop using your existing library system

2
Data upload
Send Softlink a final copy of your data

3
Final Conversion
Softlink performs your final (live) conversion

4
Final Attachment
Softlink attaches your final converted data

Congratulations!

You are now live with your new Knowledge, Content and Library Management System!

4

Training

Training can be scheduled any time following your installation.
Please check your proposal to see which type of training you have ordered.